

SAFETY INFORMATION SHEET

MITTENAAR-OFFENBACH



Site plan:



P Parking Lot

P E-Parking Lot

● Main entrance/
Your location

P Parking Lot Visitors

P Parking Lot

P E-Parking Lot

→ Emergency Exit

→ Assembly Point

🚭 Smoking Area

Welcome

Welcome to our headquarters in Mittenaar-Offenbach!

Your safety is our top priority. We would therefore like to draw your attention to important safety instructions and potential hazards. Please take a moment to read this leaflet carefully.

Reserved customer parking spaces are located near the entrance area. We also offer car parks with charging stations for electric vehicles.

Registration:

Please register at our reception desk, where we will provide you with all the information you need.

Please note:

The entire premises are under video surveillance 24/7.



We wish you a pleasant stay!

General information



Parking Lots

- German traffic regulations apply at our compound.
- The speed limit is 10 km/h
- Charging points for electric vehicles are available
- Make sure that your car is not leaking any liquids (e.g. diesel or oils).
- Please only park in the marked areas.
- Entrances and access roads for emergency vehicles must be kept clear at all times – please do not block them!
- In the event of emergency please render first aid to the best of your ability until trained responders arrive, and make every reasonable effort to rescue persons in need. Please report accidents or damages to Thermokon personnel.
- Fork lifts and delivery traffic has priority!



Assembly point

- In case of an alarm, please evacuate the building immediately via the marked emergency exits. Please gather at the meeting point. At the assembly point, please wait for further instructions. The emergency exits as well as the meeting points are shown on the back of the site plan.

General information



Photography / Filming:

- Photography and filming is strictly prohibited.



Smoking

- Smoking is only allowed outdoors at the designated smoking area.
- Cigarettes must be disposed of in the containers provided for this purpose.



Consumption of Alcohol and Drugs

- The consumption of alcohol, cannabis, cannabis-based products or other illegal drugs on company premises is prohibited.
- Entering the company premises under the influence of alcohol, cannabis or other illegal drugs is prohibited.

Behaviour in emergency situations



Fire: What to do?

- Report fire
Actuate fire alarm and/or dial phone number: 112
Who is reporting? / What happened? / How many people are in the building? / Location of fire? / Standby to answer questions!
- Get out of danger / move to a safe space
Take endangered persons with you / Close doors / Follow the marked emergency exits / Gather at the nearest meeting point, do not use an elevator / Wait for instructions
- Attempt to extinguish the fire
Use fire extinguishers when possible



Accidents: What to do?

- Report accident
Phone: 112
Where did the accident happen? / What happened? How many injured persons? / What kind of injuries? / Standby to answer questions!
- First aid
Secure the scene of the accident / Take care of the injured persons / Follow instructions
- Other measures
Direct ambulance or fire brigade / Disperse onlookers